

Standard Operating Procedure on awarding Diplomas ECVPH.

Introduction.

The European College of Veterinary Public Health conducts its exams twice a year, one round in spring (April/June) and one round in autumn (September/November). The Diplomas are normally presented at the Annual General Meeting, which takes place around early October. Several new Diplomates have indicated that it may take a long time after they have completed the exam before they can use their status, which in some cases may be damaging to their career. This Standard Operating Procedure (SOP) describes the process that has been agreed in the Council of the ECVPH to prevent this problem.

Process of awarding diplomas after completion of the exams.

Through this SOP the Council hopes to overcome the problem that Diplomates have to wait too long for their Diplomas.

The following applies:

1. After an oral exam has been completed, the Chair of the examination committee will inform the candidate of their performance and will inform them that the decision of the examination committee is to be considered as a recommendation to the Council. The Council will decide on the result of the exam at the earliest Council Meeting after the exam has been completed.
2. Once the Council has decided on the result of the exam, the candidates will be informed about the decision of the Council.
3. From the moment the candidate has received the decision of the Council on the favourable result of their exam, the candidate is authorised to use the title Diplomate of the European College of Veterinary Public Health.
4. At the request of the new Diplomate, the Council can issue a letter to that effect, which the new Diplomate can use, for example when applying for jobs etc.
5. The Diploma will be presented officially at the Annual General Meeting, as before.

This SOP was created and approved by the ECVPH Council on the 4th of July 2017